

Mabe Parish Council

C/o The Parish Office, MS Electrical, The Square, Mawnan Smith, Cornwall TR11 5EP

Minutes of the meeting of Mabe Parish Council held on Thursday 12th December 2019 at the Mabe WI Hall, at 7.00pm

Present: Parish Councillors; P Tisdale (chair), Cole, Frost, Kingsley, Tindle & Wilkinson
L Clements (Parish Clerk) & 8 members of the public (1).

556.19 **Safety Procedures** - These were explained.

557.19 **Apologies for absence** - Cllrs K Phillips, R Phillips & Thomas. County Cllr Williams does not attend our meetings nor provide apologies.

558.19 **Declarations of interest in Agenda Items** - none noted

559.19 **Minutes of Previous Meeting - minutes of the meeting held on Thursday 10th October 2019 (note of November 2019 statement & minutes of 27th November 2019)**

Minutes for 27.11.19 cannot be agreed until the next Finance Committee meeting. Amendments to the date of meeting stated & 539.19 were made.

Proposed: Cllr Cole **Seconded:** Cllr Wilkinson

560.19 **Matters Arising – from previous minutes.** Bins – there is currently no MYCP business contract in place but Cormac are collecting the dog bin. It was unsure how many bins were included in the bid undertaken by Mark Smith, and where these were going to be sited. The clerk did state than a budget of £1000 had been put into the budget for 2020/21.

Blocked stile – this had been reported to the Countryside Access Team & our contractor who it was hoped had arranged to have it cleared.

Training – would it be useful to all councillors to go to meetings of other town/parish councils to see how they work? It was agreed to ask CALC for advice on those with good practice taking place.

561.19 **To address council vacancies & position of nominees for co-option** (inc details of new clerk recruitment)

Keith West presented himself for co-option. Keith is well known to the members of the council and there was a unanimous vote to accept him onto the parish. **Proposed:** Cllr Wilkinson **Seconded:** Cllr Tindle

Details on the new clerk were held off until the end of the meeting. -

The Staffing Committee explained that we had ended up with 4 applications for the post, 3 of which were shortlisted and then interviewed on Monday 9th. We did get some input from CALC on the potential candidates prior to shortlisting, given that we only had a limited amount of time to get in references/ info prior to the interviews. After some considered and lengthy discussion the Staffing Committee agreed to offer the clerk's position to Tomas Hill, who was already clerking for St Clement and Ruan Lanihorn whilst working for the Countryside Access Team at Cornwall Council, something he hoped to be able to cut down on in the future. The post would come with a 6 month probationary period and start in January 2020. The current clerk had agreed to do the January 9th agenda and attend the meeting in a supporting role only. It was agreed that the contract specifics be discussed at a handover meeting which Cllrs Tisdale & Wilkinson wished to attend along with the clerk.

562.19 **Public Participation – none noted**

563.19 **Planning**

Planning Applications				
a.	PA19/03097/PREAPP	The Rookery Antron Hill Mabe Burnthouse TR10 9HH	Pre application advice for 3 bed single storey dwelling -	Members discussed the application and voted to fully support these amendments, especially as they aid established members of our community to remain in their home. Proposed: Cllr Wilkinson Seconded: Cllr Tindle
b.	PA19/09957	Tanahkow Treliever Road Mabe Burnthouse TR10 9EX	Replacement rear extension and general alterations to an existing dwelling.	Members discussed the application and voted to SUPPORT the application. Proposed: Cllr Cole Seconded: Cllr Frost – 2 abstentions (Cllrs Wilkinson & Tindle)

c.	PA19/09999	Land To The Rear Of Tremough Lodge Treliever Penryn TR10 9EZ	Works to tree - namely a Turkey Oak subject to a TPO(Tree Preservation Order)	Members discussed the application and voted to SUPPORT the application based on the expertise of the Tree Officer. Proposed: Cllr Tindle Seconded: Cllr Wilkinson
d.	PA19/10113	Unit 30 30 Parkengue Kernick Industrial Estate Penryn TR10 9EP	Change of use of part of building to Tap Room by addition of ancillary A1, A3, A4 and A5 use.	Members discussed the application and voted to SUPPORT the application however we still have the same concerns about safety in the carpark as raised previously in PA19/02927, more-so now that public access and the public sale of alcohol is being discussed. We would like to see some physical barrier across the end of the carpark (near the fire door to Raze the Roof) demarcating the property boundary. There HAS TO BE definition between what is a children's play area and a working brewery. Proposed: Cllr Tindle Seconded: Cllr Kinglsey

Planning Decisions				
e.	PA19/08854	11 Gweal Darras Mabe Burnthouse Penryn TR10 9HQ	Proposal to dig out the garden, build a small retaining wall all around and lay concrete to create a hard standing for 2 cars, a moped and bins/recycling	Approved with conditions
f.	PA19/02408/PREAPP	Building Plot East Of Solheim Antron Hill Mabe TR10 9HH	Pre-application advice for single storey 3 bedroom dwelling with drive-in/drive-out entrance and gardens front and rear.	Closed - advice given
g.	PA19/07573	Land To The Rear Of The New Inn Mabe Burnthouse TR10 9HN	Variation of condition 2 (approved plans) in respect of PA14/09321 residential development (2 new dwellings) on land to the rear of The New Inn, Mabe Burnthouse (PA18/04059) with variation of condition 1.	Approved
h.	PA19/07232	Antron Bungalows Church Road Mabe TR10 9HW	Construction of up to two dwelling houses - outline with some matters (appearance, landscaping, layout and scale) reserved	Approved with conditions: detail of appearance etc. prior to commencement; tree protection plans; Scheme of Investigation required; surface water;

564.19 **Planning matters arising since 10th October 2019** – still no inspector for the Antron Way application.

565.19 **Police / Traffic & Transport matters. To include any discussions on any other highways, footpaths & Open Space matters arising**

Antron Hill – the clerk apologised as she was now getting this dug up next week to address the water leak that was becoming a safety issue, with the drop in temperatures and potential for ice.

Cllr Tisdale was in communications with M Douglas (speedwatch co-ordinator) about getting a group running. Resident had written in with concerns about loss of parking in the village as part of the traffic consultation.

Open Spaces – gates for the village similar to Perran-ar-worthal, but we do not seem to have a defined village edge. It would be likely this would have to be parish funded and not guaranteed to reduce traffic speed/numbers.

Footpath to quarry – tree down (18/1). Clerk to advise landowners & Access Team to get cleared.

566.19 **Governance Boundary Reviews Phase 2 - electoral panel meeting recommendations.** It was agreed to leave this to the Longdowns residents until they make a move to come to the Parish Council to request this. It was

noted at the Electoral Panel meeting that this appeared to be one of the few resident led requests and was still up for discussion post recommendation.

- 567.19 **Information on S106 grants/ spending – taking forward submitted proposals (Regreen Mabe), Play Project discussions summary, agreements for inclusion on a new grant bid for remaining (£15,000 ish) pot**
 MYCP – the wall on the access/path slope needs to be addressed as this was where many of the issues appeared to be starting from BUT unless the flow was addressed any issues would just have the water building up behind the wall and finding another way through – it would not STOP the water. Do we put in a gully, a soakaway at the base or let water flow across the carpark and put in a French drain at the patio? Cllr Wilkinson said that she had been told that under this end of the carpark is pretty much a granite shelf and would be almost impossible to drill into.
 Cllr West was to go to the site to review with Cllr Wilkinson. It was hoped that a worthwhile tender for the fence, drains and gully could be created. Signage wording still needed to be agreed. This item was to go back on the January agenda.

Regreen Mabe – Cllr Kingsley explained that the climate group had renamed itself “Blooming Mabe” and had already begun some verge planting projects (ownership being checked with highways). It was agreed that a £250 budget for the project be set aside (**Proposed:** Cllr Tisdale **Seconded:** Cllr Cole) for the initial purchase of bulbs & plants. Sleepers were to be looked at to make up some large planters, as was stone for around the trees in the Memorial Gardens to make raised beds. The space behind the bus shelter was to be investigated for the potential for soft fruit bushes and / or planters. The garden team from Tremough & Nina were to be asked to design a planting scheme for the Memorial Gardens, given the lack of topsoil & shaded nature of the site. A mural on the fence panels was discussed as well. Cllrs Tindle & Kinglsey were to liaise with both groups to ensure a coherent project takes place.

568.19 **Financial matters**

a. **Payments received & bank reconciliations**

Bank Reconciliation as at	30.11.19		
Balances	Barclays		£ 40,552.17
	NS&I		closed
less unpresented cheques			
	101478	£90.00	
	101479	£30.00	
			£120.00
			£ 40,432.17
Balance brought forward			£ 29,522.37
plus receipts			£ 21,929.39
less payments			-£ 11,019.59
on hand balance			£40,432.17

Proposed: Cllr Cole **Seconded:** Cllr Kingsley

b. **Payments to be made – totalling £588.79**

Date	Cheque	Payee	Details of payment	Payment	VAT
12.12.19	101480	Lisa Clements	Wages & Expenses	£349.94	£0.17
15.11.19	101481	Cornwall Council	training - planning conferences	£30.00	
12.12.19	101482	HMRC	PAYE	£198.60	
29.19.19	DD	EE	Mobile Phone	£10.25	£1.71
				£588.79	£1.88

Proposed: Cllr Cole **Seconded:** Cllr Kingsley

c. To receive recommendations for the precept & budget setting for 2020/21 (inc. suggested additional spending – VE Day celebrations & Chains of Office)

Discussion on Chains of Office and councillors lanyards was started but full information requested for the January agenda. It was agreed to ask the Uni, school and Mabe Matters readers to think up a logo that could be used – and not necessarily something with religious connotations, such as the logo used by the school or on the Memorial Cross.

A cross party meeting to discuss VE Day celebrations was going to take place with the MYCP as the Parish had set aside £500 in the budget to go towards equipment hire (such as a marquee) rather than funding secondary events.

- A precept of £19,500 was agreed. Proposed – Cllr Tindle Seconded: Cllr Wilkinson
- A budget of £19935 (subject to in-year amendments) was decided upon. **Proposed:** Cllr Tindle **Seconded:** Cllr Cole

569.19 Mabe NDP – to receive recommendations on the adoption of a Constitution & Terms of Reference & meeting reports

The undertakings of the NDP team were discussed. The Chacewater presentation was mentioned as was the current financial grant preparations. They understood that meetings needed to be livened up and that working sub-committees needed to be formed and get to work, rather than the whole group losing momentum. Cllr West commented that the group was looking ‘to run before it could walk’ and needed to fully assess what was being looked at before going to the public at large.

The *Constitution & Terms of Reference* as provided were agreed to by the parish council. **Proposed:** Cllr Cole **Seconded:** Cllr Kinglsey

570.19 Correspondence received – Please note items classed as ‘for info’ have already been emailed on to all councillors and will not be included in the emailed agenda pack. Items prior to 8.11.19 were distributed with the November Agenda Pack

	<i>Date</i>	<i>Who</i>	<i>Description of issue</i>	<i>Action taken</i>	<i>Agenda Item</i>
.1	Various	CALC	Website accessibility/ governance reviews/ help requests ve day celebrations/ newsletter	For info	
.2	Various	MYCP/Open Spaces	Group meeting arrangements/ notes		13
.3					
.4	12.10.19	(Uni Student)	Dissertation assistance request	Cllr Kingsley / M Smith	
.5	12.10.19	(resident)	Council vacancy		6
.6	15.10.19	Planning (cornwall council)	Ownership of Spargo Court Amenity Area	Cllr Kingsley/ climate	18
.7	20.10.19	(resident)	Traffic consultation/parking update request		11
.8	22.10.19	NHS Kernow	Long term plan update	For info	
.9	22.10.19	N Mannell – affordable housing	Confirmation for presentation	On agenda	
.10	25.10.19	Highways	Arch hill closures 4-7 th Nov overnight		11
.11	28.10.19	Open Spaces team	Ok for Regreen submission		13
.12	29.10.19	C Warren	Clearup on Memorial Garden needed	Clerk responded	
.13	29.10.19	(resident)	Re: planning application pending		9
.14	1.11.19	Planning (cornwall council)	Housing SPD consultation	For info	10
.15	4.11.19	N Drewitt (Localism)	CNA climate change meeting info	Cllr Kingsley	18
.16	5.11.19	S Cooper	XR defence request	Pending	
.17	7.11.19	(resident)	Governance review	Clerk dealt	12
.18	7.11.19	Pensions Regulation	Statutory re-enrollment info	Clerk dealing	
.19	8.11.19	Democratic services –CC	Casual vacancy notice	Clerk dealing	6
.20	12.11.19	Localism	CNP Agenda & notes	Cllr R Phillips & Wilkinson	17
.21	13.11.19	NDP team	Minute from Steering Group 17.10		17

.22	14.11.19	S Cooper	FOI request – climate change info	Clerk dealing	
.23	14.11.19	Localism	Community Road Safety Forum details	Cllr Tisdale	17
.24	15.11.19	Cormac	LMP Offer 2020/21	Pending	Jan
.25	15.11.19	Localism	CNP Climate change meeting info	Cllr Kingsley	17
.26	22.11.19	S Cooper	FOI request – cancellation of response	Clerk dealt	
.27	22.11.19	Cllr Bob Edgerton	Follow on from Planning Meeting	For info	17
.28	11.11.19 & 22.11.19	Localism	Localism Summit info & slides	For info	17
.29	26.11.19	Localism	Going Plastic –free / Climate Change meeting info	Cllr Kinglsey	17
.30	29.11.19	BT	Removal of Mabe phone box	For info	
.31	29.11.19	Cormac	Winter maintenance service details	For info	
.32	7.11.19 & 29.11.19	Peoplepower.com	Local Electricity Bill – lobbying		
.33	30.11.19	Democratic Services – CC	Casual vacancy – unfilled	Pending	6
.34	1.12.19	FXU	Students Union xmas card		
.35	4.12.19	N Brabyn (Planning)	Issues with viewing pre-app plans	clerk dealing	8

.30 The loss of the phone box was discussed as the parish had many ideas on how to make future use of it. It was therefore agreed not to object to the removal but to put forwards a request for the Parish Council to adopt the box (unless a parishioner / groups put forward their own request). **Proposed:** Cllr Kingsley **Seconded:** Cllr Wilkinson.

571.19 **Report from Cornwall Councillor Williams** - none noted

572.19 **Reports from councillors on any meetings undertaken on behalf of the council (including University liaison, NDP, CNP & Climate Action Plan,)**

Cllr Kingsley reported back on the Localism summit – where much of the morning was not parish focussed and the afternoon working on Climate Change but which only seemed to re-iterate actions already being discussed or in progress. It appears that Mabe is doing all that is reasonable at this time ... we just aren't shouting about it as much.

CNP Climate meeting – lots of talking is happening but not much on the ground action. There were lengthy discussions about the group's "vision", with St Gluvias agreeing to act as group treasurer and apply for grants & funding for the whole CNP area but not what projects should be done or how to spread the message.

Cllr Wilkinson then spoke about the last CNP meeting & University Forum; there is a request that the University Wardens attend the Lunch Club one Tuesday to discuss the on-going relationships between parish residents and the student population. FXU had also undertaken a beach clean at Gylly and collaborated with the Universities "Climate Conference for schools" which saw 27 local school come together to discuss climate change and practical solutions to address it.

The Estates Team had also agreed to look into becoming a community terra-cycling collection point and have a formal "non-recycling" point for those items that can be recycled but are not yet included in the fortnightly local collections (so crisp packets, cartons). More info to come back on this proposal at the next meeting hopefully.

They are also keen to look into community tree planting.

573.19 **Matters of Concern –**

- Generator seems to be running at Lower Spargo Farm for most of the day. Can this be passed to enforcement to look into? Similarly there is a portaloo situated behind the stables rather than onsite provision for the business – is this temporary or permanent?
- New Website – the clerk has the new site prepped to the point of going live but is still awaiting contact from Vision ICT about moving the web domain name. She is also aware that the new clerk may have different ideas for the website so is not going hand this over to them for completion in the New Year. She would however circulate to the main users for this opinion of the new site in readiness.

- Cllr Kingsley had already asked Jon Mitchell (Open Spaces) about planting up on the areas of County owned land at Spargo Court and at Antron Farm. He needed to know if this was an official parish request, or from an individual/local group. It was agreed after discussion that this be made as a formal parish request.
- Fly tipping of tyres in the layby adjoining the Car boot field again – clerk to report.

574.19 **Items to be added to January Agenda** - footpaths contract & LMP; chains of office & lanyards; S106+ /MYCP grant submission

575.19 **Date and time of next meeting: 9th January 2020**