

Mabe Parish Council

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Agenda – 16 December 2021

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 16 December 2021 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Covid precautions - Councillors and the public attending should observe the [safe attendance protocols published on the website](#), and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings. Attendees are encouraged to wear a face covering if you are able to. If you or a member of your household are showing covid-19 symptoms or have tested positive for covid, then please send apologies and do not attend the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk, Mabe Parish Council

8 December 2021

AGENDA

Chairman's Announcements

Agenda no:	Agenda Items
MPC21.22.176	Apologies for absence

MPC21.22.178	Members' Declarations <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC21.22.179	To approve written requests for dispensation
MPC21.22.180	Cornwall Councillor report
MPC21.22.181	Public Speaking
MPC21.22.182	<u>Minutes of meeting of the council held on 18 November 2021</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC21.22.183	Clerk's update report <i>Refer to separate report</i>
MPC21.22.184	Planning Applications
	a) PA21/10927 – Trevengleth, Halvasso, Penryn – Convert and extend an existing granite stone barn to a dwelling with three bedrooms.
	b) <i>Any consultations received by the parish council by 5pm, Monday 14 November</i>
	PARISH ISSUES
MPC21.22.185	Mabe Neighbourhood Plan [Cllr West/Wilkinson] <i>To receive an update on progress</i>
MPC21.22.186	Play Equipment inspection – November 2021 <i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC21.22.187	Proposed 20mph zone and traffic calming improvements – Cornwall Council, consultation <i>To receive an update on the recent public consultation carried out by Cornwall Council and to agree a parish council response to revised plans</i>
MPC21.22.188	Councillor Surgeries [Cllrs Simmons, Cole, West] <i>To receive an update on arrangements for the first councillor surgery, to be held in February 2022.</i>
MPC21.22.189	Clearing the land behind the bus shelter, Treliever Road <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i>
MPC21.22.190	Review of S.106 funded projects, including installation of benches at MYCP <i>To receive an update, and agree the next steps for s.106 projects to include a decision on the work needed to complete the installation of the benches at the MYCP</i>
MPC21.22.191	Footpaths – Enhanced LMP Works <i>To consider the quote for works received, and to agree the next steps in this project.</i>

	PARTNERSHIP WORKING AND CONSULTATIONS
MPC21.22.192	Proposed gifting of play equipment to the Mabe Youth & Community Project <i>To receive an update on the efforts to transfer the play equipment to the MYCP</i>
	COMMUNITY LINKS
MPC21.22.193	Update from Quarry Working Group <i>Cllrs Phillips, Tisdale, Tindle and Simmons to report</i>
MPC21.22.194	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC21.22.195	University Update <i>To receive a monthly update from the University</i>
	ACCOUNTS AND GOVERNANCE
MPC21.22.196	Adoption of a Trees Policy and Tree Inspections <i>To consider adopting a policy for trees on parish council land, and to arrange for their regular inspection and works</i> Recommended - that <ol style="list-style-type: none"> 1) the Trees Policy be adopted 2) Tree inspections be commissioned to be carried out on an annual basis.
MPC21.22.197	Schedule of payments <i>To approve payments as set out in the payments schedule.</i>
MPC21.22.198	Finance report and bank reconciliation <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC21.22.199	Budget and precept 2022/2023 <i>To consider and approve the budget and precept for the coming year</i>
MPC21.22.200	Correspondence - None
MPC21.22.201	Agenda items for a future meeting <ol style="list-style-type: none"> i. Review of Emergency Scheme of Delegation (January 2022 meeting) ii. Future use of phone box (January) iii. A bench for the bus shelter (January) iv. Jubilee Update, Cllr Wills (January) v. Footpath enforcement issues (January) vi. Replacement of the Bier House roof, and further works needed to the bus shelter roof (January) vii. Contract for work to clear the land behind the bus shelter, Treliever Road <i>To consider the quoted costs for this work, and to agree the level of works to be carried out</i> viii. Advertising the footpaths contract for 2022, with a 3 year option <i>To agree a specification for works</i> ix. Clean Cornwall / project to tackle litter <i>To consider taking on this project and grant funding, from local community volunteer willing to hand the project over</i>

	x. Application to Cornwall Council for devolution of open space land to the parish council
MPC21.22.202	Matters for decision, information excluded from the press and public
	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
MPC21.22.203	Provision of IT support, Microsoft 365 licences and council email accounts <i>Having considered quotes and identified from these the preferred supplier, to consider purchasing IT support, Microsoft365 licences, a .gov.uk domain, council email accounts and council devices for councillors and the clerk.</i>
MPC21.22.204	Weed Control 2022 <i>To consider quotes for a weed spraying contract for the coming year</i>