

# Mabe Parish Council

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## Minutes – 8 October 2020

**Minutes of the meeting of Mabe Parish Council held at 7.30pm on Thursday 8 October 2020, a remote meeting held via Zoom.**

**Councillors present:** P Tisdale (Chairman), M Wilkinson (Vice-Chairman), J Frost, T Kingsley, K Phillips (away from the meeting from 7.50 to 8.15pm), R Phillips, K West

**In attendance:** Mark Smith, Mabe NDP Steering Committee

**Officer present:** Parish Clerk

Minute	Agenda Items
	<b>Chairman's Announcements</b> The Chairman welcomed everyone to the meeting.
MPC072	<b>Apologies for absence</b> – were received from Cllrs Cole, Thomas and Tindle.
MPC073	<b>Members' Declarations</b> Cllr R Phillips declared an interest in Minute MPC081 as a member of the MYCP committee. All cllrs declared an interest in Minute MPC079b as the parish council is the applicant.
MPC074	<b>To approve written requests for dispensation</b> None
MPC075	<b>Cornwall Councillor report</b> Cllr Wilkinson reported on recent discussions with CC Ward Member Peter Williams: The Antron Hill consultation is scheduled to be held in November.  Open spaces – the parish council is able to send a formal request to Cornwall Council for land to be used for community projects. There is land adjacent to the Sid Knowles yard (fields owned by Cornwall Council) and some of the yard area that could potentially be needed by the community. It was agreed that there was not a wish to interfere with any lease negotiations that might be underway currently. Also land at Spargo Court.  <b>Resolved</b> – that the Clerk will write to C.Cllr Peter Williams with a formal request for unused land adjacent to the Sid Knowles yard, and land at Spargo Court to be transferred to the parish council for community uses including: <ul style="list-style-type: none"><li>- If the school expands as village housing grows, there will be a need for an additional play area</li><li>- Car parking for the village</li><li>- Allotments</li><li>- Forest for Cornwall</li></ul>

	<ul style="list-style-type: none"> <li>- Community orchard</li> <li>- Bloomin Mabe projects</li> </ul>
MPC076	<p><b>Public Speaking</b></p> <p>Cllr K Phillips left the meeting at this point.</p> <p>Mark Smith attended and advised that the Mabe Neighbourhood Development Plan (NDP) was proceeding and moving towards the consultation stage, and that there was now a need for a push on community awareness and involvement, effectively asking that parish councillors act as ambassadors for the NDP</p> <p>Cllr West stated that a Character Statement has been circulated in draft form and needs more information to be added to it, weeks later they are still awaiting comment. Involvement from the community is needed to make the plan as well informed as possible.</p> <p>The key messages at the moment:</p> <ul style="list-style-type: none"> <li>- Reply to the questionnaire when it comes out</li> <li>- Visit the NDP website to keep up to date with progress</li> </ul> <p>It was noted that having an NDP will help get 25% of CIL funds rather than 10% otherwise, and as local planning policy will give the local community a greater say on acceptable development in the area.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>- Draft questionnaire to be sent to the clerk, to be circulated to all Cllrs, then Cllrs Frost and Kingsley will start posting questions on Next Door Mabe (and social media) to start generating interest</li> </ul>
MPC077	<p><a href="#"><u>Minutes of meeting of the council held on 10 September 2020</u></a></p> <p><b>To resolve</b> – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
MPC078	<p><b>Clerk's update report</b></p> <p><u>s.106 funds</u></p> <p>Cornwall Council officers had been asked to confirm that the funds could be spent as planned. Initial advice had been given, and it was likely that a meeting would help to clarify and answer any remaining questions.</p> <p><b>Resolved</b> – that cllrs willing to attend a zoom meeting to seek clarification are Cllrs Kingsley, K Phillips, R Phillips, Tisdale and Wilkinson. (Meeting to be arranged on a Wednesday afternoon, or Thursday, if possible).</p> <p><u>Remembrance Sunday 2020</u></p> <p>Members considered arrangements in view of the covid-19 restrictions, and</p> <p><b>Resolved</b> – a message from the Chairman to say that it won't go ahead, the last couple of years had been really well attended, and hope that it will happen again in future years. Chairman and Vice-Chairman will lay wreaths on the day on behalf of the local community.</p> <p><u>Planning White Paper – NALC briefing.</u> Cllr Tisdale reported that the event had not given a great deal of new information, it had been an unwieldy format and not very</p>

	<p>informative. The consultation and the planned changes to the planning process was discussed, and concern at the impact on the democratic process. It was noted that CALC, Cornwall Council and many other organisations in Cornwall are sending strong representations to the consultation.</p> <p><b>Resolved</b> – that the clerk’s update report be noted.</p>
MPC079	<p><b>Planning Applications</b></p>
	<p>a) <a href="#">PA20/07921</a> – Barn at Higher Treliver Farm, Longdowns, Penryn TR10 9DH – Proposed replacement of agricultural building which has benefit of redevelopment by the provision of Class Q PA19/02068 with two dwellings.</p> <p><b>Resolved</b> – application opposed for the following reasons:</p> <ul style="list-style-type: none"> <li>- PA19/02068 (the previous permission granted) was based on the footprint of the existing building which was intended to be flats. This proposal is for a footprint beyond that, and so new building in the countryside, which is not considered acceptable</li> <li>- The height and volume of the two proposed buildings will be overbearing in relation to neighbouring properties</li> <li>- The design of the buildings is out of keeping with the character of buildings in the vicinity</li> <li>- Concern at flooding – understood to be an issue in the area already, previously causing contamination to an adjoining property’s well, which is their only source of drinking water</li> <li>- The access onto the A394 is not suitable – poor visibility and a traffic hazard on a road where there has already been a number of fatal accidents.</li> </ul>
	<p>b) <a href="#">PA20/07995</a> – Mabe Memorial Gardens, Antron Hill TR10 9HG – Application for works subject to TPOs: Various works including crown lifting to address issues of overhang above buildings and neighbouring property – see work specification.</p> <p><b>Resolved</b> – to make no comment as the parish council is the applicant.</p>
	<p>c) <a href="#">PA20/08101</a> – Penty Noweth Farm, Trenoweth Lane, Mabe Burnthouse TR10 9JB – Construction of equine hospital</p> <p><b>Resolved</b> – application supported.</p>
MPC080	<p><b>Mabe Neighbourhood Plan</b></p> <p>This item was covered earlier in the meeting.</p>
MPC081	<p><b>Play equipment at Mabe Youth &amp; Community Project</b></p> <p>Members considered options for repair and maintenance of the play equipment at the Mabe Youth and Community Project (MYCP)</p> <p><b>Resolved</b> - that</p> <ol style="list-style-type: none"> <li>1) to commission play equipment inspections from South West Playground Safety Inspections, Robert Sanders, on a monthly basis, and for the same company to carry out routine maintenance and repairs</li> <li>2) The agreement to be able to be cancelled with a month’s notice, or transferred to the MYCP when the play equipment is transferred</li> <li>3) Delegated authority to approve repairs was granted to the Clerk in consultation</li> </ol>

	<p>with the Chairman and Vice-Chairman</p> <p>4) Agenda item for next meeting – how to progress the handover to MYCP</p>
MPC082	<p><b>Proposed new litter bins for the parish</b></p> <p>Cllr Kingsley reported that Biffa would only empty bins as general rubbish (not recycling) as even recycling bins on the highway get contaminated with dog mess. Emptying the bins would cost in the region of £4.64 plus VAT per bin, but the parish council would not be able to join the contract until after February 2021.</p> <p>Bins were proposed to be located at the bus stop, post office, community hall, and memorial garden.</p> <p><b>Resolved</b> – that</p> <ol style="list-style-type: none"> <li>1. noting that Mark Smith had applied for the Clean Cornwall grant, put to him that general rubbish bins be provided, rather than recycling bins, and that the rest of the grant funding be spent on litter picking equipment</li> <li>2. Include provision for bin emptying in next years budget</li> </ol>
MPC083	<p><b>Review of S.106 funded projects</b></p> <p>Considered earlier in the meeting.</p>
MPC084	<p><b>Footpaths:</b></p> <p>The Footpaths Working Group had met to consider:</p> <ul style="list-style-type: none"> <li>- works suitable for the Enhanced LMP funding</li> <li>- improvements that might fall within s.106 funding to carry out</li> <li>- usual footpath maintenance</li> </ul> <p>Ronnie George and Paul Symons, local volunteers had walked the parish paths and send through comments on upkeep and improvements needed.</p> <p><b>Resolved</b> – that it be delegated to the Footpaths Working Group to set out the works for the enhanced LMP funding, to seek agreement from Cormac, and then to review the remaining potential improvements and consider if and how they should be implemented.</p>
MPC085	<p><b>Enhanced LMP funding opportunity</b></p> <p>Covered in the previous item.</p>
MPC086	<p><b>Consultation – Planning White Paper</b></p> <p>Members considered a draft response to the consultation on the Planning White Paper, and thanked Cllr West for his suggestions.</p> <p><b>Resolved</b> – that the draft response form the basis of the parish council response to the consultation, comments to be sent to Cllr West and circulated among councillors for final comment, and then the finalised version to be sent to the Clerk, for sending through as the parish council response.</p>
MPC087	<p><b>Amendments to Financial Regulations</b></p> <p><b>Resolved</b> – that the Financial Regulations, as agreed at the 10 Septmeber meeting of the council be approved and adopted.</p>
MPC088	<p><b>Cornwall Council's review of electoral boundaries</b></p> <p>Members noted the recommendation to the Electoral Review Panel, Cornwall</p>

	<p>Council, that the parish boundaries with Stithians and Penryn should not be changed. The panel recommendations would be considered by Cornwall Council, Full Council, on 2 November.</p> <p><b>Resolved</b> – to note the update.</p>																
MPC089	<p><b>Internal Auditor</b></p> <p>It was noted that the council's internal auditor has given notice that he will not be available for the 2020/21 audit.</p> <p><b>Resolved</b> – to contact internal auditors to seek quotes to bring back to next meeting</p>																
MPC090	<p><b>Schedule of payments</b></p> <p><b>Resolved</b> – that the payments as set out in the schedule are approved for payment.</p> <table border="1"> <thead> <tr> <th>Payee</th><th>Purpose</th><th>Amount payable</th></tr> </thead> <tbody> <tr> <td>L Dowe</td><td>Clerk's salary (September)</td><td>£361.60</td></tr> <tr> <td>L Dowe</td><td>Clerk's expenses (September)</td><td>£14.39</td></tr> <tr> <td>HMRC</td><td>PAYE and NI (Month 6)</td><td>£78.25</td></tr> <tr> <td>EE</td><td>Sept '20 mobile phone contract (DD on 6/10/20)</td><td>£10.46 (inc VAT of £1.74)</td></tr> </tbody> </table>		Payee	Purpose	Amount payable	L Dowe	Clerk's salary (September)	£361.60	L Dowe	Clerk's expenses (September)	£14.39	HMRC	PAYE and NI (Month 6)	£78.25	EE	Sept '20 mobile phone contract (DD on 6/10/20)	£10.46 (inc VAT of £1.74)
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MPC091	<p><b>Finance report and bank reconciliation</b></p> <p>It was noted that there was no finance report available this month, the move to the new accounts software was underway data from the start of the financial year was being added.</p>																
MPC092	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>i. PKF Littlejohn LLP (External Auditors) – email received (22 September) logging the notification of exempt status for the financial year ending 31 March 2020</li> <li>ii. 25 September letter from Chief Operating Officer, Falmouth University: Covid-19 cases confirmed in campus community</li> </ul> <p><b>Noted.</b></p>																
MPC093	<p><b>Agenda items for a future meeting</b></p> <ul style="list-style-type: none"> <li>- Mabe Emergency Group</li> </ul>																
	<p><u>Meeting closed: 9.52 pm</u></p>	<p><u>Signed by Chairman: .....</u></p>															