

Mabe Parish Council

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Minutes – 13 April 2023

Minutes of the meeting of Mabe Parish Council held on Thursday 13 April 2023 at the Mabe Parish and WI Hall, Antron Hill, Mabe, commencing at 7.00pm

Councillors present: Councillors: M Wilkinson (Chair), B Galke, R Phillips, P Simmons, T Tindle, P Tisdale, K West

Cornwall Councillor: apologies had been received from C.Cllr Bastin

Officer support: Clerk/RFO

Minute no:	Agenda Items
MPC22.23.313	Apologies for absence – were received from Cllrs Cole, Thomas and Wills.
MPC22.23.314	Members’ Declarations of Interests Cllr West declared an interest in Minute 331 as the payee of one of the payments, and abstained from voting on this item. Cllr Tisdale declared an interest in Minute 331 (payment of subscription to CALC) as a CALC director. Cllr Wilkinson declared an interest in Minute 320 c) (Higher Eathorne planning application), as she has a mutual friend with the applicant, and withdrew from the meeting during consideration of this item. Cllr Simmons declared an interest in Minute 320 b) (university planning application) as a student at the university, and withdrew from the meeting during consideration of this item.
MPC22.23.315	To approve written requests for dispensation – None
MPC22.23.316	Cornwall Councillor report – Cllr Bastin had sent his apologies and offered to help with any parish issues that he is notified of. He had given an update that the ‘Mayor’ project at Cornwall Council had been scrapped, and the Level 2 option was now being considered. Noted.
MPC22.23.317	Public Speaking Two local residents spoke of their offer to restore the parish council’s bier (which has been unused for many years, currently stored at a local funeral director’s). The bier could then be rehoused in the bier house. They would save as much as possible of the original. There would be a need for the council to cover the costs of materials (wood to be hardwood) and the cost to blast and spray the metalwork (approx. £250 plus VAT).

MPC22.23.318	<p>Minutes of meeting of the council held on 9 March 2023</p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
MPC22.23.319	<p>Clerk’s update report</p> <p>Cllr Wilkinson stated that preparations were underway for the Coronation. The organisers had requested the council to invest in some games for the Big Lunch on the Sunday, where people would be involved from across the village. Quoits, dominos, outdoor jingo, giant connect four – etc which would then be available to use at other big lunches.</p> <p>Resolved – to agree a sum of up to £300 for the purchase of outdoor games for use on the Coronation Big Lunch, and for ongoing use afterwards at the MYCP. The order to be placed directly by the parish council.</p> <p>Cllr Tisdale offered that the games could be delivered to his address, and that he would then deliver them to the MYCP.</p> <p>The Landmark Tree (flowering cherry) has been planted by Bloomin Mabe at Summerheath. Noted.</p>
MPC22.23.320	<p>Planning Applications</p>
	<p>a) PA23/00965 – The New Inn, Church Road, Mabe Burnthouse – Extension to flat roof kitchen of public house</p> <p>Resolved – that the application is supported.</p>
	<p>b) PA22/10804 – Environmental & Sustainability Institute for Research, The University of Exeter, Penryn Campus, Treliever Road – Reserved Matters application for appearance and landscaping following outline consent PA19/07704 dated 09.12.19</p> <p>Cllr Simmons declared an interest in this item as a student at the university, and withdrew from the meeting during consideration of this item.</p> <p>Resolved – that the application is supported and would prefer to see additional planting of trees.</p>
	<p>c) PA23/02510 – Higher Eathorne Farm, Eathorne, Constantine, Falmouth – Application for a Lawful Development Certificate for an existing use of land for the stationing of a self-contained caravan used as an independent residential unit.</p> <p>Cllr Wilkinson declared an interest in this item as she has a mutual friend with the applicant, and withdrew from the meeting during consideration of this item.</p> <p>Resolved - that Cllr Tisdale will chair the meeting for this item.</p> <p>Members considered the requirement to provide evidence. The photos with the application had a 2023 date. The certificate of lawfulness requires proof that the development has been in situ for 10 years.</p>

	<p>Resolved – that with reference to the relevant planning legislation, the evidence with the application suggests occupation but does not appear to prove occupation, and that the caravan does not appear to be in residential use currently. Note that the photographs submitted by the applicant are dated 2023.</p>
MPC22.23.321	<p>Mabe Neighbourhood Plan</p> <p>An update on the drafting of the Mabe Neighbourhood Plan: The independent examiner has sent through the draft of the final report which is being reviewed currently. A number of changes have been suggested and these will need to be reviewed by the Neighbourhood Plan Steering Group. There was some disappointment at a number of the policies which the examiner had given direction to remove.</p> <p>The end of year financial update was circulated, and it was noted that the end of grant return was due to be sent to Groundwork UK.</p> <p>It was noted that the Mabe NDP website has been renewed for a year, and then to be reviewed later in the year to consider whether the NDP documents should instead be published on the parish council website after referendum.</p>
MPC22.23.322	<p>Ongoing issues following the Highways Improvement works</p> <p>An email had been received setting out the remedial works that will be carried out, and giving an update on the ongoing review that Highways are carrying out.</p> <p>It was noted that the Highways Manager had agreed to meet earlier in April, but had not attended the meeting.</p> <p>Speedwatch is up and running and two surveys had been carried out – this update was welcomed.</p>
MPC22.23.323	<p>Footpaths</p> <p>Resolved – to agree to sign up to the LMP agreement for the 2023 season.</p>
MPC22.23.324	<p>Support for the Parish Church</p> <p>Cllr Wilkinson has spoken to a representative from the Parish Church, and there is an arrangement in place to amalgamate a number of local parish church areas and there is planned to be two vicars to cover the area. Noted, and agreed that this no longer needs to be an agenda item.</p>
MPC22.23.325	<p>Argal play park (dog mess and need to cut the footpath), Lake Trust</p> <p>Resolved – to contact South West Lakes Trust to ask what action they propose to take to clear dog mess and to cut the footpaths, following complaints from local residents. There are particular concerns at the number of dog waste bins and the frequency they are emptied. There is also a stretch of the path which is falling away and needs repair.</p>
MPC22.23.326	<p>The Bier – <i>to consider where the funeral bier should be stored and to what use it may be put</i></p> <p>Two committed and talented local volunteers willing to renovate the bier. The bier house is secure and dry, and so a base for the volunteers to work from, and to store the bier in future.</p>

	<p>The council would need to agree a budget, and for the works to go ahead. Will need to give the volunteers a key, and arrange for the funeral directors to bring the bier to the bier house.</p> <p>Resolved – to allocate a sum of up to £750 for materials from Reserves. Three prices to be sought, if possible, for the timber and the blasting/painting, and other expenses to be submitted to the council to be repaid.</p>																		
MPC22.23.327	<p>Grant application – Argal Art Trail</p> <p>It was noted that the project has not yet arranged with a constituted group with a bank account to receive the payment.</p>																		
MPC22.23.328	<p>Arrangements for Annual Electors meeting <i>To agree the date, time and any other arrangements for the meeting</i></p> <p>Resolved – that the Annual meeting of Electors would be held on Thursday 11 May 2023 at 6.45pm at the WI Hall, Mabe.</p>																		
MPC22.23.329	<p>Arrangements for Annual Audit <i>To agree the appointment of an internal auditor for the 2022/23 financial year</i></p> <p>Resolved – to appoint Richard Larter to carry out the 2022/23 financial year.</p>																		
MPC22.23.330	<p>Training for Councillors</p> <p>No training requested.</p> <p>Cllr Tisdale will attend the Community Housing event organised by CALC.</p>																		
MPC22.23.331	<p>Schedule of payments - <i>To approve payments as set out in the payments schedule</i></p> <p>Cllr West declared an interest in this item as the payee for one of the payments (refund of expenses), and did not vote on this item.</p> <p>Cllr Tisdale declared an interest in this item, as a CALC director, and did not vote on this item.</p> <p>Resolved – to approve payments as set out in the payments schedule.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online payment</i></td> </tr> <tr> <td>K West (refund for payment to Namesco)</td> <td>Renewal of NDP domain, NDP website: Mabendp.com (1 yr) £29.99 (active)</td> <td>£35.99</td> </tr> <tr> <td>HMRC</td> <td>Balancing figure – NI and PAYE payments in year (<i>discrepancy between parish and HMRC records, following backpay adjustment in previous month.</i>)</td> <td>£3.48</td> </tr> <tr> <td>K West</td> <td>Expense refund – new key for Bier House</td> <td>£10.00</td> </tr> <tr> <td>Cornwall ALC Ltd</td> <td>Annual subscription 2023/24</td> <td>£595.98</td> </tr> </tbody> </table>	Payee	Purpose	Amount payable (inc VAT)	<i>To be paid by online payment</i>			K West (refund for payment to Namesco)	Renewal of NDP domain, NDP website: Mabendp.com (1 yr) £29.99 (active)	£35.99	HMRC	Balancing figure – NI and PAYE payments in year (<i>discrepancy between parish and HMRC records, following backpay adjustment in previous month.</i>)	£3.48	K West	Expense refund – new key for Bier House	£10.00	Cornwall ALC Ltd	Annual subscription 2023/24	£595.98
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	K West	Refund – renewal of subscription with Wix – NDP website, 1 year	£108.00
	to be confirmed	Remembrance wreath – St Nazaire ceremony	£25.00
	Purple Cloud	Email support and Microsoft business – March. Inv 3876	£138.00
	L Dowe	Clerk’s salary (March)	£454.40
	L Dowe	Clerk’s expenses (March)	£36.00
	HMRC	PAYE tax and NI (Month 1)	£113.60
	<i>To be paid by direct debit</i>		
	Vodafone	March – wifi hub (DD on 16 April)	£12.85
MPC22.23.332	Finance report and bank reconciliation - To consider and approve the budget monitoring report and monthly bank reconciliation To be circulated.		
MPC22.23.333	Migrating to new parish council email addresses Situation noted.		
MPC22.23.334	Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces): Proposed renewal of the current order for October 2023 <i>To consider the parish council response to the consultation</i> Noted		
MPC22.23.335	Climate Group – regular update Members noted the update email from the Climate Group, and Agreed – that i. The £5 saving on the water butt can be spent by Bloomin Mabe on a bush for the village ii. The bamboo fencing suggestion is to be considered as one of the options for the land behind the bus shelter iii. Agreed that fruit should not be planted on the land behind the bus shelter iv. Noted that the timber for the planters etc is still in storage.		
MPC22.23.336	University Update No update.		
MPC22.23.337	Correspondence Cllr Wilkinson will report an overhanging hedge near Spargo Court. Cllr Surgeries – to be quarterly in March, June, September and December.		
MPC22.23.338	Agenda items for a future meeting 1. Any matters deferred from, or raised at this meeting 2. Debit card for council payments		
MPC22.23.339	Resolved that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business		

MPC22.23.340	<p>Fencing behind the bush shelter on Treliever Road <i>To consider the quotes received and to agree a contractor to appoint to carry out the works</i></p> <p>Members considered the quotes received. Discussed and noted the difficulty in erecting a fence at the location due to the tree stumps remaining.</p> <p>Agreed to explore further before decision, and so deferred until the next meeting.</p> <p>Cllr Wilkinson to talk to Bloomin Mabe to research the costs for more mature planting, to report to the next meeting.</p> <p>It was also asked whether the s.106 funding could be used.</p>	
MPC22.23.341	<p>Mabe walks leaflet 2023</p> <p>It was noted that there were 1,000 copies remaining, and so enough to replenish stocks currently needed.</p>	
MPC22.23.342	<p>Clerk's travel expenses <i>To review arrangements</i></p> <p>Resolved – to pay the clerk's mileage to meetings at the HMRC approved rate (currently 45p per mile).</p>	
	Meeting closed: 9.11 pm	Signed by Chair: