

**Minutes of the monthly meeting of Mabe Parish Council held on Thursday 13 February 2020 in the Mabe WI Hall, Antron Hill, Mabe, commencing at 7.30pm**

**Councillors present:** P Tisdale (Chairman), M Wilkinson (Vice-Chairman), C Cole, J Frost, T Kingsley, K Phillips, R Phillips, A Thomas and T Tindle.

**Others present:** three members of the community, and Mrs Jenkins (Head of Mabe School)

**Apologies for absence** – were received from Cllr Keith West

**24/19-20 Declarations of Interest**

Cllr Tisdale declared an interest in the Longdowns element of the Community Governance Boundary Review as an individual who had submitted a consultation response, and withdrew from the meeting during consideration of this item.

Cllr Kingsley declared an interest in planning application PA19/11289 (Trenoweth Farm) due to proximity of her property to the application site, and withdrew from the meeting during consideration of this item.

**25/19-20 Public Participation:**

**Keith Bryant** – VE Day anniversary celebrations. It was suggested that a meal be provided for older residents of the village, in addition to plans for the children. A contribution from the parish council was requested.

With regard to Cllr West's proposals for the drainage survey, Mr Bryant asked about the source of the flooding and whose responsibility it was. It was noted that advice had been sought from Cormac. Cllr Thomas agreed to raise the matter with the Cornwall Council ward member.

**Mrs Jenkins**, new headteacher at the school, introduced herself and will also investigate the drainage issues above. She's very keen to get involved in the greening of Mabe, VE day commemorations, and any other community events.

**Russel Winn** – in respect of the Mabe Neighbourhood Development Plan, contact had been made regarding due diligence and to delegate power for getting three quotes. £500 had previously been granted, £1,000 was now allocated, which would be repaid in a grant.

**RESOLVED** – that the second payment of £500 be made to the Neighbourhood Plan Steering Group.

**The applicant for the Chywoon planning application** (to be considered later on the agenda) gave some further information about the application including details on the slate roof.

**26/19-20 Planning and Listed Building Applications**

- a) **Planning application PA19/09998 The Old Carthouse, Boundis Farm, Halvasso, Penryn TR10 9BY – Proposed Extension and Garage**

**RESOLVED** – Application supported, with a request for a condition that it stays as a family home with the garage remaining as a garage/workshop.

- b) **PA19/10006 Land at Higher Treliever Farm, Longdowns TR10 9DH – Installation of 12no shipping containers and associated groundworks**

**RESOLVED** - Application not supported.

- c) **PA19/11289 Land North of Trenoweth Farm, Trenoweth Lane, Mabe Burnthouse TR10 9HZ – Demolition of existing building and construction of dwelling (in lieu of barn conversion) with variation of condition 2 of decision PA19/0628 dated 19/09/19**

Cllr Kingsley declared an interest in this item due to proximity of her property to the application site, and withdrew from the meeting during consideration of this item.

**RESOLVED** - Application supported.

- d) **PA20/00336 Land SE of Chywoon Farm, Chywoon, St Gluvias TR10 9AF – Reserved matters application for access, appearance, landscaping, layout and scale following outline approval PA19/06924 dated 19/12/19 for construction of an agricultural workers dwelling.**

**RESOLVED** - Application supported.

In addition to the planning applications, a planning enforcement matter was considered: a mobile home which has been parked in Halvasso near BF Adventur on a piece of land which was recently auctioned. **Cllr Tisdale undertook to report this** to planning enforcement.

#### **27/19-20 Previous meeting minutes**

**RESOLVED** – that the Chairman signs as a true and correct record the minutes of the ordinary meeting of the Parish Council held on Wednesday 9 January 2020.

#### **28/19 – 20 Matters arising.**

A proposal for new bins was considered, on the basis that they would be supplied by the parish council, and so the parish council would also be responsible for the cost of regular emptying and waste disposal. It was **AGREED** to defer the item for future consideration, pending further information on design and costs.

#### **29/19-20 Highways and footpaths updates**

- a) Report of a fallen tree on the footpath between Trenoweth and Halvasso
- b) Report that drains in the village have been cleared
- c) Kingston Way had been raised at the university meeting again. Residents are keen for it to be adopted as soon as possible and asked that the parish council put pressure on Cornwall Council for this to happen.
- d) A suggestion was made that the parish council could lobby for traffic lights on Antron Hill, noting that it had not been raised in time to be included in the Highways s.106

contribution works, but could perhaps be included in the general Antron Hill consultation for the capital spend.

### **30/19-20 MYCP Play Area**

It was reported that two more quotes were awaited, and that at the moment a French drain looks the likely solution. Noted.

### **31/19-20 Community Governance Review**

Cllr Tisdale declared an interest in this item as an individual who had submitted a consultation response, and withdrew from the meeting during consideration of this item.

Having considered the documents circulated prior to the meeting, it was **RESOLVED** - that if a clear majority of Longdowns residents want to become part of Mabe Parish then councillors would support it.

Councillor Tisdale re-entered the meeting at this point.

Regarding the boundary with Penryn, it was **RESOLVED** that the parish council should put in another submission to support the boundary remaining the same, largely in view of the strong links and working relationships with the university campuses.

### **32/19-20 Badge/Chain of Office**

Ideas had been sought for a suitable badge of office and a design based on fine-grained granite was **AGREED** to be the favourite. Cllr Kingsley volunteered to place enquiries for potential jewellers via NextDoor Mabe, with the aim of sourcing a local craftsperson to finish the design and create the badge of office. IT was **AGREED** also that quotes would be sought for this work, and also quotes to be sought for lanyards for councillors.

### **33/19-20 Repairs to Bier House and Bus Shelter**

An update was given on the condition of the Bier House (opposite Mabe Parish Church). Cllr K Phillips reported that she no longer has a key, but from memory the building had no obvious water ingress and so damp was not thought to be a significant problem. Cllr R Phillips advised that the building had been in need of a new roof for some time, noting that there was asbestos to be cleared.

Cllr K Phillips no longer has a key. She didn't think it was damp, no obvious water coming in. Cllr R Phillips thinks it needs a new roof.

**RESOLVED** – to seek quotes for repair works to the roof of the Bier House, and the roof of the bus shelter.

### **34/19-20 Plastic Free Mabe**

Cllr Kingsley proposed that the council support local plastic-free initiatives, in line with other local councils. Following discussion, it was

**RESOLVED** that Mabe Parish Council will support plastic-free Initiatives throughout the parish, including supporting any existing SAS plastic-free communities.

### **35/19-20 Community Emergency Plan**

It was reported that there was funding available from Cornwall Council (closing date at the end of February) to produce a community emergency plan, using a template provided by Cornwall Council as a basis. There was discussion around the use of potential funding for training, high visibility jackets, first aid equipment, etc. Councillor Wilkinson volunteered to lead on developing an emergency plan.

**RESOLVED** – that funding be sought, and to support the production of a Community Emergency Plan for the Mabe parish.

### **36/19-20 VE Day Anniversary Commemoration**

Members considered ways in which the parish council could support events to mark the 75<sup>th</sup> Anniversary of VE Day, noting that £500 had already been allocated for this purpose. In addition to the evening event being planned as the main event, it was **AGRED** that the parish council could complement this by supporting a children's party in the afternoon, prize giving, and a scarecrow competition.

Volunteers for a VE Group at the meeting were: Cllrs Frost, K Phillips and Wilkinson, also Mrs Jenkin and Keith Bryant. Councillors would approach other groups, such as the WI.

### **37/19-20 Finance Matters**

It was noted that there was no report available this month.

### **38/19-20 Appointment of Parish Clerk**

The Chairman advised that there would be a report on the staffing situation later in the meeting. The Council currently had a vacancy for the position of Parish Clerk and so the Staffing Committee had re-visited the recruitment process which had recently been completed, and had approached another of the shortlisted candidates considered suitable for the position.

**RESOLVED** to invite Louise Dowe to take up the position of Parish Clerk, subject to the staffing committee meeting to approve the terms and conditions of appointment.

### **39/19-20 Bloomin Mabe/Climate Group**

Cllr Kingsley had forwarded the last climate group minutes to the outgoing clerk but these had not been circulated.

Charlotte Jones has produced 2 fabulous logos which are on the Facebook pages, and which are being used at planting sites around the village. Bulbs and edible shrubs have been planted along the verges on Church Road and in the Memorial Garden. It was also hoped to meet Viv Bidgood from Cormac, to draw up an agreement to place planters at various locations throughout the village centre.

An apple grafting project has been established with the aim of providing 100 apple trees for households across the parish. A small donation will be requested in return for planting a tree. Cllr Kingsley requested funds to be released from the 're-greening Mabe' budget. **RESOLVED** – that another £250 be awarded to the project (bringing the total funding to £500).

**40/19-20 Exclusion of the press and public**

**RESOLVED** – that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

**41/19-20 Personnel Update**

The Chairman reported that he had received a letter of resignation from the Clerk. This update was noted.

Meeting closed at ..... pm

Signed by Chairman .....

Date .....