

Mabe Parish Council

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Agenda – 18 November 2021

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillor,

You are summoned to an ordinary meeting of Mabe Parish Council on **Thursday 18 November 2021 at 7.00pm**, to be held in the **Mabe WI Hall, Antron Hill, Mabe**, for the purpose of transacting the following business.

Councillors and the public attending should observe the safe attendance protocols published on the website, and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk, Mabe Parish Council

10 November 2021

AGENDA

Chairman's Announcements

| Agenda no: | Agenda Items |
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| MPC21.22.140 | Apologies for absence |
| MPC21.22.141 | Members' Declarations <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i> |
| MPC21.22.142 | To approve written requests for dispensation |
| MPC21.22.143 | Cornwall Councillor report |
| MPC21.22.144 | Public Speaking |

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| MPC21.22.145 | <p><u>Minutes of meeting of the council held on 15 October 2021</u></p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p> |
| MPC21.22.146 | <p>Clerk's update report <i>Refer to separate report</i></p> |
| MPC21.22.147 | <p>Planning Applications</p> |
| | <p>a) <u>PA21/09980</u> – Land adj to Tremoughdale House, Tremoughdale, Penryn TR10 8JA – Reserved matters following outline approval PA21/00184 dated 12.03.2021 for construction of a single detached dwelling and garage.</p> |
| | <p>b) <i>Any consultations received by the parish council by 5pm, Monday 14 November</i></p> |
| | <p style="text-align: center;">PARISH ISSUES</p> |
| MPC21.22.148 | <p>Mabe Neighbourhood Plan <i>[Cllr West/Wilkinson]</i></p> <p><i>To receive an update on progress</i></p> |
| MPC21.22.149 | <p>Play Equipment inspection – October 2021</p> <p><i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i></p> |
| MPC21.22.150 | <p>Installation of bench at Summerheath</p> <p><i>To agree to a licence for the installation of seating, planting and responsibility for maintenance on the open space at Summerheath, including payment of Cornwall Council legal costs</i></p> |
| MPC21.22.151 | <p>Purchase of BT phone box</p> <p><i>To consider signing the contract for the purchase of a phone box (able to house a defibrillator cabinet) for £1</i></p> |
| MPC21.22.152 | <p>Clearing the land behind the bus shelter, Treliever Road</p> <p><i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i></p> |
| MPC21.22.153 | <p>Review of S.106 funded projects</p> <p><i>To receive an update, and agree the next steps for s.106 projects.</i></p> |
| MPC21.22.154 | <p>Footpaths – Local Maintenance Partnership</p> <p><i>To confirm the new cutting schedule and agreement with Cornwall Council</i></p> |
| MPC21.22.155 | <p>Footpaths:</p> <ul style="list-style-type: none"> <i>i. Enforcement matters</i> <i>ii. Enhanced LMP Works</i> <p><i>To consider matters relating to footpath enforcement matters, winter clearance works and the Enhanced LMP project works.</i></p> |
| MPC21.22.156 | <p>Litter Bins</p> <p><i>To decide number and location of additional litter bins for the parish</i></p> |

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| MPC21.22.157 | Councillor Surgeries [Cllr Simmons] <i>To consider setting up regular surgeries to enable local residents to easily raise matters with parish councillors. [deferred from last meeting]</i> |
| MPC21.22.158 | Appointment of Tree Warden(s) for the parish <i>To appoint a Tree Warden to be the point of contact regarding trees, and to liaise with the Forest for Cornwall team at Cornwall Council</i> |
| MPC21.22.159 | Mabe Matters [Cllr Simmons] |
| MPC21.22.160 | Grant Applications <i>To consider grant application:</i> - Parish Church – maintenance of grave yard (open) – deferred from last meeting |
| | PARTNERSHIP WORKING AND CONSULTATIONS |
| MPC21.22.161 | Proposed gifting of play equipment to the Mabe Youth & Community Project <i>To receive an update on the efforts to transfer the play equipment to the MYCP</i> |
| | COMMUNITY LINKS |
| MPC21.22.162 | Update from Quarry Working Group <i>Cllrs Phillips, Tisdale, Tindle and Simmons to report</i> |
| MPC21.22.163 | Climate Group – regular update <i>To receive a monthly update from the Climate Group</i> |
| MPC21.22.164 | University Update <i>To receive a monthly update from the University</i> |
| | ACCOUNTS AND GOVERNANCE |
| MPC21.22.165 | Schedule of payments <i>To approve payments as set out in the payments schedule.</i> |
| MPC21.22.166 | Finance report and bank reconciliation <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i> |
| MPC21.22.167 | Budget and precept 2022/2023 <i>To consider the draft budget and precept for the coming year</i> |
| MPC21.22.168 | Correspondence - None |
| MPC21.22.169 | Agenda items for a future meeting i. Budget setting for 2022/2023 (Draft budget to November meeting, decision at November or December meeting) ii. Review of Emergency Scheme of Delegation (January 2022 meeting) |
| MPC21.22.170 | Matters for decision, information excluded from the press and public |
| | To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business |

| | <u>CONFIDENTIAL ITEMS FOR DECISION</u> |
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| MPC21.22.171 | <p>Repairs to the bus shelter roof</p> <p><i>To receive an update on the repairs carried out, and decide how to address the outstanding repair works at a later date</i></p> |
| MPC21.22.172 | <p>Contract for work to clear the land behind the bus shelter, Treliever Road</p> <p><i>To consider the quoted costs for this work, and to agree the level of works to be carried out</i></p> |
| MPC21.22.173 | <p>Weed Control 2022</p> <p><i>To consider quotes for a weed spraying contract for the coming year.</i></p> |
| MPC21.22.174 | <p>Advertising the footpaths contract for 2022, with a 3 year option</p> <p><i>To agree a specification for works</i></p> |
| MPC21.22.175 | <p>Provision of IT support, Microsoft365 licences, and council email accounts</p> <p><i>To consider the quotes received in response to Minute MPC187, deferred from last meeting.</i></p> |