

Mabe Parish Council

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Agenda – 14 September 2023

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 14 September 2023 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk/RFO, Mabe Parish Council

7 September 2023

AGENDA

Chair's Announcements

Agenda no:	Agenda Items
MPC23.24.147	Apologies for absence <i>To receive apologies for absence.</i>
MPC23.24.148	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC23.24.149	To approve written requests for dispensation

MPC23.24.150	Cornwall Councillor report
MPC23.24.151	Public Speaking
MPC23.24.152	<p>Minutes of meeting of the council held on 10 August 2023</p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
MPC23.24.153	Clerk’s update report <i>Refer to separate report</i>
MPC23.24.154	Planning Applications
	a) PA23/06137 – Land Adjacent to Halvasso Road, Longdowns, Penryn – Outline application with some matters reserved for erection of 6 no. dwellings (3 Open Market and 3 Affordable Homes)
	b) <i>Any consultations received by the parish council by 5pm, Friday 8 September.</i>
	ANNUAL MEETING ITEMS
MPC23.24.155	Scheme of Delegation – <i>To approve and adopt a Scheme of Delegation</i>
MPC23.24.156	Terms of Reference for committees – <i>To approve and adopt the Terms of Reference of the council’s committees/working groups</i>
	<ul style="list-style-type: none"> - Staffing Committee - Finance Committee - Planning Sites Committee - Planning: 5 Day Protocol Procedure
MPC23.24.157	Review of Asset Register
MPC23.24.158	Review of the Council’s Financial Risk Assessment
MPC23.24.159	Review of council policies - <i>To consider the recommended amended policies, reviewed by the policy review working group</i>
	PARISH ISSUES
MPC23.24.160	Update on use of s.106 funds <i>To receive an update on:</i> <ul style="list-style-type: none"> - <i>the s.106 funding agreed to be granted to Bloomin Mabe for purchase of plants</i>
MPC23.24.161	Update on request to Cornwall Council for devolution of land at Antron Hill <i>To receive an update and agree on actions to be taken to progress the requested devolution of land</i>
MPC23.24.162	Update on application for funding from the Community Capacity Fund, to develop the land at Antron Hill <i>To receive an update on the application [Cllr West]</i>
MPC23.24.163	<p>Antron Hill Fields – community amenity project <i>To decide how the project will be delivered, including arrangements for the devolution of the land, expenditure of CCF funds, application for funding for the final project, and delivering the final project. [Cllr West]</i></p> <p>Motions proposed by Cllr West:</p> <ul style="list-style-type: none"> i. To seek further input from the community ii. Whatever remaining s.106 monies can be used to fund any unforeseen expense in the concept and design process

	<ul style="list-style-type: none"> iii. The combined s.106 and any CCF monies received are the total sums that can be expended on delivery of the design and concept project. This to be deemed the project budget. iv. To circulate across any medium available to them a request for input v. Delegating that responsibility to the Open Space delivery team / member / or members without the need to refer back each time for council approval of content vi. To accept the funding offer from CCF and s.106 vii. To delegate responsibility for overseeing the deliver of the funding project, as detailed and within the identified project budget, and with the CCF application, authorising all expenditure, within the agreed project budget and all necessary administration decisions, required to deliver the project to a PC member / sub committee or delivery team. Subject to normal PC protocols without the requirement to seek PC approval for each action taken. Terms of reference to be set out by the parish council.
MPC23.24.164	Antron Hill Fields – consultation with the community <i>To consider consultation with the public, wording for article for Mabe Matters has been drafted by Cllr West [Cllr West]</i>
MPC23.24.165	The Bier – <i>to consider where the funeral bier should be stored and to what use it may be put</i>
	ACCOUNTS AND GOVERNANCE
MPC23.24.166	AGAR, End of Year Accounts 2022/23 – <i>To receive the report from the external auditor (if received) and to agree the period of time for display of the Notice of Conclusion of Audit</i>
MPC23.24.167	Training <i>To consider requests for training at forthcoming training opportunities</i>
MPC23.24.168	Schedule of payments - <i>To approve payments as set out in the payments schedule</i>
MPC23.24.169	Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
	COMMUNITY LINKS & CONSULTATIONS
MPC23.24.170	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC23.24.171	University Update <i>To receive a monthly update from the University</i>
MPC23.24.172	Correspondence
MPC23.24.173	Agenda items for a future meeting Any matters deferred from, or raised at this meeting
	Matters for decision, information excluded from the press and public
MPC23.24.174	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
MPC23.24.175	Parish Council Website <i>To review options and quotes for the parish council website and email provision</i>