

Mabe Parish Council

Tel: 07964 735 219 Email: mabeparish@gmail.com

Agenda – 20 January 2022

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 20 January 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Covid precautions - Councillors and the public attending should observe the [safe attendance protocols published on the website](#), and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings. Attendees are encouraged to wear a face covering if you are able to. If you or a member of your household are showing covid-19 symptoms or have tested positive for covid, then please send apologies and do not attend the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk, Mabe Parish Council

12 January 2022

AGENDA

Chairman's Announcements

Agenda no:	Agenda Items
MPC21.22.206	Apologies for absence - Including considering extending the waiver for Cllr Thomas.
MPC21.22.207	Members' Declarations <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or</i>

	<i>hospitality exceeding £25)</i>
MPC21.22.208	To approve written requests for dispensation
MPC21.22.209	Cornwall Councillor report
MPC21.22.210	Public Speaking
MPC21.22.211	Minutes of meeting of the council held on 16 December 2021 To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC21.22.212	Clerk's update report <i>Refer to separate report</i>
MPC21.22.213	Planning Applications
	a) PA21/12025 – Mellanear, Antron Hill, Mabe Burnthouse TR10 9HG – Proposed first floor and roof extension, addition of habitable first floor accommodation
	b) PA21/11800 – Trevenna, Church Road, Mabe Burnthouse TR10 9HW – Rear ground floor extension to replace conservatory with the addition of rear first floor terrace.
	c) PA21/12771 – 5 Rosswithian Barns, Rose Valley, Mabe Burnthouse TR10 9JF – Double storey side extension with glass link
	d) Planning Appeal – APP/D0840/W/21/3286595 – PA20/08853 – Anneth Lowen, Trenoweth Lane, Mabe Burnthouse, Penryn – Change of use for two shepherd huts and one tepee tent to be used as holiday lets.
	e) <i>Any consultations received by the parish council by 5pm, Monday 14 November</i>
	PARISH ISSUES
MPC21.22.214	Mabe Neighbourhood Plan <i>[Cllr West/Wilkinson]</i> <i>To receive an update on progress</i>
MPC21.22.215	Play Equipment inspection – December 2021 <i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC21.22.216	Footpaths – Enhanced LMP Works <i>To consider the quote for works received, and to agree the next steps in this project.</i>
MPC21.22.217	Footpath enforcement issues
MPC21.22.218	Advertising the footpaths contract for 2022, with a 3 year option <i>To agree a specification for works, in order to seek quotes for work</i>
MPC21.22.219	Jubilee Update <i>[Cllr Wills]</i>
MPC21.22.220	Councillor Surgeries – Risk Assessment <i>To approve the risk assessment for the councillor surgeries, to commence in February 2022.</i>

MPC21.22.221	Clearing the land behind the bus shelter, Treliever Road <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i>
MPC21.22.222	Review of S.106 funded projects <i>To receive an update, and agree the next steps for s.106 projects.</i>
MPC21.22.223	Landmark Tree Planting [Clr Wills] <i>To agree arrangements for planting the Landmark Tree given to the parish under the Cornwall Council scheme.</i>
MPC21.22.224	2021 grant to St Laudus Church <i>To consider the request that the unspent £95.64 of the grant previously approved, be carried forward to be used for graveyard maintenance costs incurred in 2022.</i>
PARTNERSHIP WORKING AND CONSULTATIONS	
MPC21.22.225	Proposed gifting of play equipment to the Mabe Youth & Community Project <i>To receive an update on the efforts to transfer the play equipment to the MYCP</i>
COMMUNITY LINKS	
MPC21.22.226	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC21.22.227	University Update <i>To receive a monthly update from the University</i>
ACCOUNTS AND GOVERNANCE	
MPC21.22.228	Schedule of payments <i>To approve payments as set out in the payments schedule.</i>
MPC21.22.229	Finance report and bank reconciliation <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC21.22.230	Review of Emergency Scheme of Delegation <i>To review whether to extend the Emergency Scheme of Delegation for a further period of time</i>
MPC21.22.231	Mobile WiFi for parish council meetings <i>To consider a subscription package for WiFi for parish council meetings.</i>
MPC21.22.232	Correspondence - None
MPC21.22.231	Agenda items for a future meeting <ul style="list-style-type: none"> i. Application to Cornwall Council for devolution of open space land to the parish council ii. Clean Cornwall / project to tackle litter – <i>to consider taking on the project and grant funding, from the local community volunteer willing to hand the project over</i> iii. A bench for the bus shelter – <i>to consider providing a bench for the bus shelter</i> iv. Future use of phone box – <i>to consider future uses, following adoption of the phone box, Antron Hill</i>

MPC21.22.232	Matters for decision, information excluded from the press and public
	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
MPC21.22.233	<p>Provision of IT support, Microsoft 365 licences and council email accounts</p> <p><i>Having considered quotes and identified from these the preferred supplier, to consider purchasing IT support, Microsoft365 licences, a .gov.uk domain, council email accounts and council devices for councillors and the clerk.</i></p> <p><i>At the December meeting of the council it was agreed to defer this matter to the January meeting, for decisions on:</i></p> <ol style="list-style-type: none"> <i>1) Whether to accept the quote, and if so, whether to include the purchase of hardware for councillors; and, separately</i> <i>2) A replacement laptop and MicrosoftOffice 365 for the clerk.</i>
MPC21.22.234	<p>Replacement of the Bier House roof, and further works needed to the bus shelter roof</p> <p><i>To consider any quotes and advice on further works needed.</i></p>
MPC21.22.235	<p>Contract for work to clear the land behind the bus shelter, Treliever Road</p> <p><i>To consider the quoted costs for this work, and to agree the level of works to be carried out</i></p>