

Mabe Parish Council

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Minutes – 10 December 2020

Minutes of the meeting of Mabe Parish Council held at 7.30pm on Thursday 10 December 2020, a remote meeting held via Zoom

Councillors present: P Tisdale (Chairman), M Wilkinson (Vice-Chairman), J Frost, T Kingsley, K Phillips, R Phillips (from 8.21), A Thomas, Terry Tindle, K West

In attendance: No members of the public/presentations.

Officer present: Clerk to the parish council

Minute:	Agenda Item
	Chairman's Announcements
MPC121	Apologies for absence – were received from Cllrs A Thomas, C Cole, K Phillips.
MPC122	Members' Declarations Cllr Frost declared an interest in Minute MPC134 (handover of play equipment) as the council's representative for the MYCP (Mabe Youth and Community Project).
MPC123	To approve written requests for dispensation None
MPC124	Cornwall Councillor report Cllr Wilkinson reported that she had spoken to C.Cllr Williams and that at the latest CNP meeting she had been advised that the Antron Hill highways improvements had been delayed. Cllr Williams has spoken to the head of highways and so the parish council will be consulted in early 2021, works to be in two phases (Antron Hill, then Longdowns). Updates are pending, regarding the requests for areas of land to be transferred to the parish council. At the next CNP meeting, announcements will be made on highways funding to be awarded. At the last meeting Cllr Wilkinson had said that there would not be an application from Mabe PC due to the planned highways improvements. She suggested that she attends the next meeting and abstains, but reads a statement from the parish council to highlight the length of time that Mabe parish has been waiting for the consultation on highways works, and that the delays have impacted the parish's ability to apply for other highways funds. Agreed that Cllrs Wilkinson and Tisdale will write a suitable statement to give at

	the CNP meeting.	
MPC125	Public Speaking – None	
MPC126	<u>Minutes of meeting of the council held on 12 November 2020</u> Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.	
MPC127	Clerk’s update report Resolved that the report be noted.	
MPC128	Planning Applications	
	a)	<u>PA20/09316</u> – Carnsew Quarry, Mabe TR10 9DH – Proposed variation of Condition No 1 of Planning Ref: NR/08/00016/WAS – ie seeking an extension of time in respect to the previous temporary planning consent to continue recycling of inert waste materials. Resolved – that the application be supported provided that the permission is granted for 30 years rather than the 75 years proposed.
	b)	<u>PA20/09956</u> – 63 Cunningham Park, Mabe TR10 9HB – Proposed single storey extension It was noted that the plans had not been amended, as requested by the planning officer, who had advised that the proposed development should be reduced and set back. Resolved – that this application should be deferred pending receipt of amended plans from the applicant, as recommended by the planning officer.
	c)	<u>PA20/10114</u> – 8 Penvean Close, Mabe Burnthouse, Penryn – Proposed alterations to improve accommodation and provide additional accommodation for disabled relative. Resolved - Application supported provided that the access has a level threshold, meets building regulations for disabled access, and is reserved for use ancillary to the main residence.
	d)	<u>PA18/11014</u> – Chyan Farm, Jobs Water, Penryn TR10 9BT – Lawful development certificate for the existing use of land for a forest school and for the construction of associated buildings and structures. Members noted advice from the planning officer and photo evidence that the domed structure had only been constructed in 2019, and had not been in place for 4 years as claimed by the applicant. Cllr Frost gave an update on a recent site visit to Chyan Farm, which she had attended in response to an offer to all councillors to visit and see the work that the farm was carrying out. It was noted that much work had been carried out and appeared to be well-intentioned, however having been developed outside the planning system, it appeared that standards in development had not been met. Exclusion of the press and public Resolved – that in accordance with s.1(2) of the Public Bodies (Admission to

	<p>Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business</p> <p>Cllr Tisdale provided an update to councillors which included sensitive information</p> <p>Resolved - to re-admit the press and public to the meeting.</p> <p>Resolved – that there may been an existing use for 10 years, however</p> <ul style="list-style-type: none"> - It is disputed whether all of the structures have been in place for 4 years. Disputed structures: <ul style="list-style-type: none"> o Disabled toilets o Domed structure o Accommodation structures (eg in the woods) - For those buildings that have been in place, any structural changes and specific uses are not certain. - For these reasons the parish council does not support the application and call for a full planning application to be submitted to regularise the situation at this location and ensure that all structures are of a suitable standard - Also, the council adheres to previous objections
MPC129	<p>Street trading application</p> <p>Members considered a renewal application from Mr Keelan Emberson-Foster trading as KD Catering who wishes to continue trading in the layby on the A39 at Treluswell/Treliever.</p> <p>Resolved - that the application is supported.</p>
MPC130	<p>Signs at Cunningham Park</p> <p>Cllr Tisdale reported on complaints received, with drivers not able to find properties in Cunningham Park.</p> <p>Resolved – that the parish council funds up to 6 numbering signs at Cunningham Park.</p> <p>Cllr Kingsley volunteered to carry out a site visit to determine number of signs needed, suggested dimensions, and the numbers to be listed on each.</p>
	<p>Cllr R Phillips joined the meeting at this point.</p>
MPC131	<p>Mabe Emergency Group</p> <p>Cllr Wilkinson reported that the MEG have taken a decision not to provide food directly, but continue to support the community with food vouchers and collections. There will be Christmas boxes distributed to those nominated (who will be on their own this Christmas).</p> <p>A decision will be made on the use of the remaining funds, perhaps to be donated to the Penryn foodbank, as a more regulated organisation. An alternative was to donate the funds toward the luncheon club's pasty runs. It was noted that the coronavirus emergency was affecting different households, usually depending on the impact of lockdowns. There was the potential for different emergencies to</p>

	<p>arise in coming months and years where Mabe families might be in need.</p> <p>Volunteers were sought to help with the Christmas pasty run.</p> <p>Agreed – that funds be held as an emergency contingency fund for the time being.</p>
MPC132	<p>Mabe Neighbourhood Plan</p> <p>Cllr West reported that the questionnaire has been completed. NDP officers were liaising to get the postcards printed and posted out. Once distributed, the responses from the public will start to be received and analysed. The deadline for questionnaire responses will be 22 February.</p> <p>Cllr West is next planning to update the NDP website.</p> <p>The NDP chairman had sourced a grant which could provide work to help source land for community projects.</p> <p>The update report was noted and progress welcomed.</p>
MPC133	<p>Play Equipment inspection – November 2020</p> <p>To consider the monthly inspection report and approve maintenance work recommended.</p> <p>Resolved - that the inspection and maintenance contractor be asked to carry out the repairs referred to in the report to council.</p>
MPC134	<p>Handover of Play equipment at Mabe Youth & Community Project</p> <p>Agreed to defer this item until the January meeting of the council, pending repairs to the swings and advice on the VAT situation.</p>
MPC135	<p>Review of S.106 funded projects</p> <p>Cllr Kingsley reported that the school had agreed to the siting of benches on the recreation field, as had the MYCP. She was due to meet with them to discuss arrangements.</p> <p>The clerk advised that the materials for the planters were due to be ordered. An update would be provided to the s.106 officer at Cornwall Council, to ensure that the s.106 funding could be claimed.</p> <p>Cllr Kingsley had sourced artwork for a sign in the Memorial Garden. It was agreed that there should also be a sign to mark the entrance to the Memorial Garden.</p> <p>Cllr Tisdale offered to seek quotes for cost of signs.</p> <p>On a related matter, Cllr Kingsley advised that Bloomin Mabe had approved a constitution to help with decision making and fundraising. A suitable bank account was now sought by the group.</p> <p>Resolved – that the steps set out above will be taken, to progress this project.</p>
MPC136	<p>Footpaths:</p> <p>The footpaths working group had held a productive meeting and work was underway to compile its findings and recommendations into a list of works to allocate to the Enhanced LMP funding, and to build into the parish councils LMP</p>

	<p>agreement for next year.</p> <p>It was noted that there was a previous council decision to delegate to the footpaths working group and so this continued approach was endorsed.</p>												
MPC137	<p>Enhanced LMP funding opportunity</p> <p>This was covered in the item above.</p>												
MPC138	<p>Grants</p> <p>- St Laudus Church (<i>to consider again the grant application, in light of new advice received from Cornwall Association of Local Councils</i>)</p> <p>Members considered the further updates on legal advice regarding the ability of the parish council to agree a grant to the parish churchyard maintenance. During discussion, it was noted that the church received an income from burials and consideration was given to an alternative to giving the grant money.</p> <p>Resolved - that a grant of up to £789 be agreed in principle, to be paid upon receipt of invoice/s. This decision to be ratified at the council meeting in January when the position the power to incur expenditure has been clarified. The council intends to vire the funds from the s.137 to a Grants budget line, and then carry forward the funds into the next financial year, for payment upon receipt of invoice/s.</p>												
MPC139	<p>Internal Auditor</p> <p>To appoint an Internal Auditor</p> <p>Resolved – to defer this item to the January meeting of the council.</p>												
MPC140	<p>Budget and Precept – 2021/2022</p> <p>To consider and approve the budget and precept for financial year 2021/2022</p> <p>Following a brief discussion, it was</p> <p>Resolved – that this item be deferred to the January meeting of the council and a meeting of the finance committee be held before that meeting, to make a final recommendation to Council. Councillors Tisdale, R Phillips and M Wilkinson to be joined by Cllr West. Committee to meet on the following Tuesday at 6pm, via Zoom.</p>												
MPC141	<p>Schedule of payments</p> <p>Resolved - to approve payments as set out in the payments schedule.</p> <table><tr><th>Payee</th><th>Purpose</th><th>Amount payable</th></tr><tr><td colspan="3">Online bank payments:</td></tr><tr><td>Southwest Playground Safety Inspections</td><td>Playground inspection – November</td><td>£30.00</td></tr><tr><td>R Sanders</td><td>Clearing footpath at Eathorne</td><td>£86.40</td></tr></table>	Payee	Purpose	Amount payable	Online bank payments:			Southwest Playground Safety Inspections	Playground inspection – November	£30.00	R Sanders	Clearing footpath at Eathorne	£86.40
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MPC142	Finance report and bank reconciliation To consider and approve the budget monitoring report and monthly bank reconciliation																						
MPC143	Correspondence Cllrs Williams updated, following recent correspondence from the university. There had been 70 covid cases out of the 7,000+ population. A testing regime had been carried out before Christmas, and there will be a phased return, depending on need for face to face meetings. There would be further covid testing on student's return.																						
MPC144	Agenda items for a future meeting None raised																						
	Meeting closed at 9.42 pm	Signed by Chairman:																					